

Discovery Community School  
**Steering Meeting Minutes**

March 1, 2012

Location: Sandburg Library

Attendees: Amy, Mark, Diane, Shannon S., Julia, Cris, Kari, Susan V., Frani, Hannah, Janet, Jill, Susan R., Tom C-F.

WELCOME

Presented by Amy

PRINCIPAL'S REPORT

Presented by Mark

- Showed building tour pictures including classrooms, shared learning space, gym (stage will be built), library and front office. New desks and chairs will be purchased. Still slightly behind in schedule but workers assured it will be ready by move in time.
- Mark requested \$1000 for deposit for Islandwood for Spring 2013, which needs to be paid by March 23rd. Decision was tabled until the general questions regarding an "Olders camp" could be resolved.
- Mark also requested an additional \$1200 for the Islandwood campers for this year to cover items that were mistakenly left off the initial budget and an unforeseen cost increase. The additional amount will be passed on to the parents. Action Item: new letters will be going out to parents.

TREASURER'S REPORT

Presented by Shannon S./Julia

- Monthly financials & Budget review
  - We are down on corporate matches and have yet to collect all contributions.
  - Escript contributions (Safeway purchases) are down and we collect less interest from bank accounts.
  - Currently \$3,352 short this year based on current projections
  - Discussed using constant contact as a way to collect contributions.
- 2012-2013 Annual budget discussion and preparation
  - Budget will need to be cut to match more closely what we bring in. We have now spent our surplus.
    - Ideas discussed: Lower fieldtrip, Friday special spending and other line items, charge for certain events, increase annual contribution slightly.
  - Outdoor Ed – Expressed concerns over the cost, maturity of 4th graders, Thoreau takes 5<sup>th</sup> graders to Islandwood, Sandburg will discontinue outdoor ed after this yr.
    - Should we consider a fund raising event?
    - Action Items: Mark to discuss Outdoor Ed with Monica and take informal poll of 3rd graders. Questions: Can she forgo the big fall fieldtrip? Does she want both grades to go or nothing? What are her curriculum ideas?
  - Given that there were so many unanswerable questions, budget discussion was tabled.
  - Special meeting called to finalize budget proposal: Shannon Schill's house, 5pm, Sunday Mar 18<sup>th</sup>. Email Amy if you can attend.

## COMMITTEE REPORTS

WINTER EVENT Presented by Cris

- Review of current plans

COMMUNITY OUTREACH Presented by SusanV/Setty

- March is Helping the Homeless
  - Mar 8--guest speaker from Sophia Way
  - Mar 10--meal for downtown women's shelter AND Sophia Way (Bellevue)
  - Mar 19--packing sack lunches for Tent City (each child packs one lunch this year)

COMMUNITY OUTREACH Cont. Presented by SusanV/Setty

- Collecting donations for shelters, will ask Sandburg to jump on board for toiletries and socks.
- List of local opportunities and wish lists will go out to Community.

COMMUNITY BUILDING Peggy/Frani 10 minutes

- Sat, 3/3, 3:15-4:15pm, DCS Swim event at Mountlake Terrace Pool.
- Sat, 3/3, 7pm, Parent's Night Out, hosted by Jill and Tom C-F's.

ADJOURN: 9:00

No Reports this month:

|                       |       |                |                |
|-----------------------|-------|----------------|----------------|
| VOLUNTEER COORDINATOR | Kim   | ENRICHMENT     | James/SusanR   |
| PTSA LIASON           | Cindy | COMMUNICATIONS | Hannah/Tom C-F |
| OLD BUSINESS          | Amy   | NEW BUSINESS   | Amy            |