

Discovery Community School

Steering Meeting Agenda

August 23, 2012

Location: Drackert/Pelton Home

Start Time: 6:30

Attendees: Heather, Diane, Christi, Frani, Shannon B., Yvonne, Jeff, Janet, Cris, Susan V., Amy, Kari, Tom, Shannon S.

WELCOME Presented by Cris

TREASURER'S REPORT Presented by Shannon

- Monthly financials & Budget review
- Training for Jeff and Drew and BECU check sign appointment time to change over signers.

COMMITTEE REPORTS

Move Status Presented by Heather/Janet

- Review of current plans how best to support staff. DCS Steering agrees to pay for a lunch.
- A few building details remains unfinished until supplied arrive such as back railing, gym flooring. Covered play area is slated to be paved a few weeks after school opens. Play equipment slated for late November. Until then, kids will soon have access to natural playground, grassy practice field and covered area.
- **Action:** A new map for parking should be sent out.

COMMUNITY BUILDING Presented by Frani/Christi

- Sat, 8/25 DCS Swim even Peter Kirk Pool 11:00 a.m. - Noon
- Seeking Parent's Night Out host : Amy and Susan V. volunteered.
- Need Hospitality coordinator for Community meeting snacks: Done
- Parent name tags for community meeting will be created including picture of child.

Rootbeer Social Presented by Janet/Diane/Frani

- PayPal: A potential for paying for DCS contributions. Has a small fee. **Action:** Amy to test site.
- Set agenda: Discussed introductions, items needed for skit, handing out packets.
- Bring school supplies on first day of school.

COMMUNITY OUTREACH Presented by Susan

- School Supply Collection thru September 14th, bring to Janet's office.
- Food Lifeline November 3rd from 1 – 4.

COMMUNICATIONS Presented by Tom C-F

- Need communications co-chair: Done (new parent volunteers)
- Will be working on updating pictures on DCS website. Waivers must be signed before using. A volunteer request: create a database of families who have agreed it is ok to post on website. **Action:** Tom to send out email to community on how to access Smugmug.

NEW BUSINESS

Presented by Amy/Cris

- For those who miss two meetings in a row, a touch base phone call will occur.
- Continue to record your hours past your 65 requirement.
- Critical Open positions that need filling: Box Tops (Done)
- Environmental Classroom : Discussed the options between Camp Waskowitz and Islandwood. We need to get a date booked. Please attend Steering meeting Thursday October 4th if you would like to give your input. **Action:** Frani to check on Hidden Valley as another possibility. Status of grants are unknown at this time. Suggestions on other fundraising opportunities?
- Memory Pages - Shannon has decided to step down due to her schedule and Amy has agreed to take her place.

8:50p ADJOURN

No Reports this month:

VOLUNTEER COORDINATOR Shannon S/Shelly

ENRICHMENT Susan R